


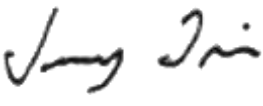
# MINUTES

Committee:	<b>HHS Common Board-Revised</b>		
Date:	April 11, 2024	Time:	4:02pm-6:21pm
Chair:	Jane Sager, Acting Board Chair Glen McNeil, Board Chair	Recorder:	Alana Ross
Present:	Allan Ball, Dr. Daters, Brian Heagle, Steve Ireland, Aileen Knip, Christie MacGregor, Glen McNeil, Dr. Natuik, Tara Oke, Dr. Patel, Susan Reis, Dr. Ryan, Jane Sager, Bruce Shaw, Laura Stire, Jimmy Trieu		
Regrets:	Heather Hern, Pat O'Rourke		
Guests: <i>(Open Session Only)</i>	Shane Dejong (Director, Finance), Rob Tait (SHHF Board Chair), Dr. E. Kelly, Dr. M. Ondrejicka, Members of Staff and Public		
<b>1</b>	<p><b>Call to Order / Welcome</b></p> <ul style="list-style-type: none"> <li>Notification re recording and transcription of open session for the purpose of minute accuracy; recordings and/or transcriptions are deleted upon approval of the minutes</li> <li>All Board and Ex Officio Members are invited to remain for in-camera sessions, and guests will be invited by the Board as required; any members with conflicts of interest during in-camera discussion, can be recused as needed</li> </ul>		
1.1	<ul style="list-style-type: none"> <li>Ms. Sager welcomed everyone and called the meeting to order at 4:02pm <ul style="list-style-type: none"> <li>Reviewed rules regarding requirement of advanced notice to speak at Board meetings; comments will be deferred to the Board Chair</li> </ul> </li> <li>On behalf the Board, the Board Chair recognized the presence of the staff and public attendees and acknowledged their concerns; the Board Chair expressed appreciation of the support shown by staff and public to their healthcare teams</li> </ul>		
<b>2</b>	<b>Education</b>		
<b>3</b>	<b>Approvals and Updates</b>		
3.1	<p><u>Declaration of Conflict of Interest</u></p> <ul style="list-style-type: none"> <li>Ms. Sager asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> <li>No conflicts were declared</li> </ul> </li> </ul>		
3.2	<p><u>Agenda</u></p> <ul style="list-style-type: none"> <li>Approval / Changes <ul style="list-style-type: none"> <li>Order of In-Camera discussions will be amended to review the Operational Plan first, and then Reputational Risk</li> </ul> </li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b> <b><u>MOTION: To approve the April 11, 2024 HHS Common Board agenda, as amended. CARRIED.</u></b></p>		
3.3	<p><u>Previous Minutes</u></p> <ul style="list-style-type: none"> <li>Approval / Changes <ul style="list-style-type: none"> <li>None</li> </ul> </li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b> <b><u>MOTION: To approve the March 21, 2024 HHS Common Board minutes. CARRIED.</u></b></p>		
<b>4</b>	<b>Business Arising from Minutes</b>		
<b>5</b>	<b>Staff Reports</b>		
5.1	<p><u>President &amp; CEO:</u></p> <ul style="list-style-type: none"> <li>2024-04-Monthly Report-CEO circulated <ul style="list-style-type: none"> <li>HP&amp;A OHT Accreditation is scheduled for Apr 22-26; this is the first survey of its kind <ul style="list-style-type: none"> <li>Developing a model for OHT accreditations across the province</li> <li>Schedule: Apr 22-Stratford, Apr 23-AMGH, Apr 24-SHH</li> </ul> </li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>▪ Ms. Sager will be attending the Governance interview in Stratford</li> <li>○ Preparation is underway             <ul style="list-style-type: none"> <li>▪ Appreciation extended to the staff who have been working diligently to put the hospitals in a position to participate</li> </ul> </li> <li>○ Stress Testing will be discontinued at SHH as of Jun 24; a number of factors have been taken into account including physician availability, outdated equipment, limited referrals, no longer standard of care, etc.</li> <li>○ Government recently announced a 4% base increase for all hospitals across the province             <ul style="list-style-type: none"> <li>▪ Funding announcements and letters are starting to arrive</li> <li>▪ Both hospitals will be receiving ED related P4R funding of \$150K; related to ED access and flow through</li> <li>▪ There will be a 2% increase for HOCC funding (physician after hours on-call)</li> </ul> </li> </ul>
<p>5.2</p>	<p><u>CNE:</u></p> <ul style="list-style-type: none"> <li>• 2024-04-Monthly Report-CNE circulated</li> <li>• Welcome to Ms. Lynn Higgs, Interim VP, Clinical Services / CNE             <ul style="list-style-type: none"> <li>○ Assisting with Accreditation</li> <li>○ Quality Improvement Plan has been approved and submitted to HQO                 <ul style="list-style-type: none"> <li>▪ Initiatives are related to: access and flow; equity, diversity, inclusion and antiracism education; nurse training for sickle cell disease presentation and management; increasing patient experience survey completion; and delirium assessments, etc.</li> </ul> </li> <li>○ People and Workplace                 <ul style="list-style-type: none"> <li>▪ Implemented strategies related to narcotic diversion interventions</li> <li>▪ Upcoming celebrations include Nursing Week from May 6-12, and Doctor’s Day on May 1</li> </ul> </li> <li>○ Increasing the value of our healthcare system                 <ul style="list-style-type: none"> <li>▪ Focus of the Mental Health Bridging Program is to provide bridging services from the ED to community supports</li> </ul> </li> <li>○ Reviewed healthcare legislation and regulation changes within Ontario related to Connecting Care Act, Health Insurance Act, and Convenient Care at Home Act</li> <li>○ Obstetrical Program (AMGH)                 <ul style="list-style-type: none"> <li>▪ Listowel OB Program has been discontinued, driving OB numbers at AMGH up                     <ul style="list-style-type: none"> <li>– AMGH OB numbers are the lowest they have been in a decade</li> <li>– Discussions have been held with Listowel to determine the anticipated number of OB patients that AMGH may expect, however, due to an antiquated OHIP billing system, a number of the OB patients are being sent to centres with Obstetrician-run OBs</li> <li>– Family physicians are not designated specialists and this negates family physician funding; OMA is working on this system</li> <li>– Higher risk OB cases are transferred to Stratford or London</li> </ul> </li> <li>▪ Through a generous RBC donation, we have been able to provide breast feeding level 1 courses for obstetrical nurses, and have sent to teams for Acute Care of at-Risk Newborns (ACoRN) training</li> </ul> </li> </ul> </li> </ul>
<p>5.3</p>	<p><u>COO:</u></p> <ul style="list-style-type: none"> <li>• 2024-04-Monthly Report-Operations circulated             <ul style="list-style-type: none"> <li>○ Overview of HHS operations for the month of Apr presented</li> <li>○ Extreme Health Human Resources being experienced in Lab and Diagnostic Imaging                 <ul style="list-style-type: none"> <li>▪ 50% of MLTs are expected to retire over the next 4-8 years; recruitment in the rural environment continues to be a challenge</li> <li>▪ Looking for replacements and working with partners to discover creative and innovative solutions around scheduling</li> <li>▪ At AMGH, there are major pieces of equipment that are coming to end-of-life, i.e., 2 x-ray machines and a mammography machine</li> <li>▪ Developing a Briefing Note for a capital campaign, which will be forwarded to the AMGH Foundation; this will include the MRI project, which will be in the area of \$8M, and is still awaiting Ministry approval</li> </ul> </li> </ul> </li> </ul>

5.4	<p><u>AMGH Chief of Staff:</u></p> <ul style="list-style-type: none"> <li>• 2024-04-Monthly Report-COS (AMGH) circulated                             <ul style="list-style-type: none"> <li>○ Potential AMGH ED closures in Apr have been avoided; the next potential closure is May 5                                     <ul style="list-style-type: none"> <li>▪ Appreciation extended to the medical staff for keeping the ED open</li> <li>▪ ED team will be meeting on Apr 17 to discuss sways to mitigate possible closures</li> </ul> </li> <li>○ No minutes</li> </ul> </li> </ul>
5.5	<p><u>SHH Chief of Staff:</u></p> <ul style="list-style-type: none"> <li>• Documents circulated:                             <ul style="list-style-type: none"> <li>○ 2024-04-Monthly Report-COS (SHH)</li> <li>○ 2024-03-07-MAC Minutes</li> </ul> </li> <li>• No discussion</li> </ul>
5.6	<p><u>AMGH President of Medical Staff:</u></p> <ul style="list-style-type: none"> <li>• 2024-04-Monthly Report-Pres MS (AMGH) circulated                             <ul style="list-style-type: none"> <li>○ Discussed number of ED shifts physicians are working per month (up 27 shifts to keep the ED open)</li> <li>○ EDLP physicians can pick up shifts 48hrs prior to the shift; very last minute</li> </ul> </li> </ul>
5.7	<p><u>SHH President of Medical Staff:</u></p> <ul style="list-style-type: none"> <li>• No report</li> </ul>
5.8	<p><u>Patient Relations:</u></p> <ul style="list-style-type: none"> <li>• 2024-04-Monthly Report-Patient Relations circulated</li> </ul>
<p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the Staff Reports of April 11, 2024, and March 7, 2024-MAC (SHH) minutes, as presented. CARRIED.</u></b></p> <p style="text-align: right;"><i>Mr. McNeil assumed Chair at 4:41pm</i></p>	
<p><b>6 Committee Reports &amp; Previous Minutes</b></p>	
6.1	<p><u>Governance &amp; Nominating:</u></p> <ul style="list-style-type: none"> <li>• G&amp;N meeting held on March 22, 2024; documents circulated:                             <ul style="list-style-type: none"> <li>○ 2024-02-16-Governance &amp; Nominating minutes</li> <li>○ Common Board Policy (Final Draft)</li> <li>○ Communications Policy (Final Draft)</li> <li>○ In-Camera Discussion Policy (Final Draft)</li> </ul> </li> <li>• A small group of Governance members have been reviewing and updating AMGH &amp; SHH governance policies to align them to meet the needs of the Common Board; outlined each policy and reviewed changes</li> <li>• Next meeting scheduled for May 17, 2024</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the verbal update of the Governance &amp; Nominating Committee and the February 16, 2024 G&amp;N minutes, as presented.</u></b></p> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the following HHS Governance policies: Common Board Policy, Communication Policy and In-Camera Discussions Policy, as presented.</u></b></p>
6.2	<p><u>Audit &amp; Finance:</u></p> <ul style="list-style-type: none"> <li>• A&amp;F meeting held on March 7, 2024                             <ul style="list-style-type: none"> <li>○ AMGH &amp; SHH Period 11 results circulated</li> </ul> </li> <li>• A&amp;F did not meet in Apr, as the annual audit process was underway</li> <li>• Reviewed Period 11 (Feb) results; accepted                             <ul style="list-style-type: none"> <li>○ Month-to-month changes can be unpredictable due to one-time funding pots, i.e., Bill 124                                     <ul style="list-style-type: none"> <li>▪ Funding received from the Ministry related to the Bill 124 repeal was 85% of the three year costs</li> </ul> </li> <li>○ AMGH ended Feb with a \$769K surplus</li> <li>○ AMGH will receive \$100K base funding for two new beds</li> <li>○ South Huron ended Feb with a \$774K deficit, but is still \$300K ahead of the planned deficit</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ A large deficit driver is related to SGH charging for CTs as of Apr, leading to an over budget cost of \$180K for referred out CTs; it is anticipated that this will be an annual cost of \$200K as long as it continues</li> <li>● Next meeting scheduled May 22, 2024</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the verbal update of the Audit &amp; Finance Committee and the HHS F23 Period 11 Results, as presented. CARRIED.</u></b></p>
6.3	<p><u>Community Engagement:</u></p> <ul style="list-style-type: none"> <li>● Deferred</li> </ul>
6.4	<p><u>Resources:</u></p> <ul style="list-style-type: none"> <li>● Resources meeting held on April 4, 2024                             <ul style="list-style-type: none"> <li>○ 2024-03-07-Resources Minutes</li> </ul> </li> <li>● Resources discussions focused on the South Huron Medical Clinic and discussion meetings to date including CEO, HHS Board Chair, SHHF ED and SHHF Board Chair; committees being developed including a physician working group                             <ul style="list-style-type: none"> <li>○ The clinic is anticipated to be a positive in attracting new physicians to South Huron</li> </ul> </li> <li>● Next meeting scheduled for June 6, 2024</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the verbal update of the Resources Committee and the March 7, 2024 Resources minutes, as presented. CARRIED.</u></b></p>
6.5	<p><u>Joint Hospitals &amp; Foundations:</u></p> <ul style="list-style-type: none"> <li>● JH/F meeting held on March 6, 2024</li> <li>● Committee includes representatives from HHS AMGHF and SHHF Boards; discussions focus on issues that affect both sites; appreciation extended to both foundations for the tremendous work that they do</li> <li>● Next meeting scheduled for June 5, 2024</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the verbal update of the Joint Hospital &amp; Foundation Committee, as presented. CARRIED.</u></b></p>
6.6	<p><u>Quality Assurance:</u></p> <ul style="list-style-type: none"> <li>● QA meeting held on March 20, 2024</li> <li>● QIP was submitted to Ontario Health by Apr 1</li> <li>● Next meeting scheduled for May 15, 2024                             <ul style="list-style-type: none"> <li>○ F2324 QIP closing data to be reviewed</li> </ul> </li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the verbal update of the Quality Assurance Committee, as presented. CARRIED.</u></b></p>
6.7	<p><u>Recruitment &amp; Retention:</u></p> <ul style="list-style-type: none"> <li>● Next meeting scheduled for May 7, 2024</li> </ul>
<b>7</b>	<b>New and Other Business</b>
7.1	<p><u>Revision:</u></p> <ul style="list-style-type: none"> <li>● 2024-04-11-HHS Common Board Minutes circulated                             <ul style="list-style-type: none"> <li>○ During the HHS Common Board Meeting of April 11, 2024, a request was made for a public participant to present a letter to the Board. Regrettably, this request was declined in accordance with the Board Affairs policy, which stipulates that information intended for the Board must be formally submitted in writing at least 48 hours prior to the meeting.</li> <li>○ In consideration of the potentially sensitive nature of the information, an alternative option was proposed. It was suggested that Dr. Ryan and Dr. Patel could review the letter in a closed-door session during the same meeting. The letter was forwarded to the Chair within the week after the meeting.</li> </ul> </li> </ul>
<b>8</b>	<b>In-Camera Session</b>

8.1	<p><u>Move into In-Camera:</u></p> <ul style="list-style-type: none"> <li>• F2425 Operating Plan</li> <li>• 2024-04-Report-Pres. MS (SHH); submission of signed petitions</li> <li>• Reputational Risk</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To move into the in-camera session at 4:59pm. CARRIED.</u></b></p>						
8.2	<p><u>Move Out of In-Camera:</u></p> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To move out of the in-camera session at 6:19pm. CARRIED.</u></b></p>						
8.3	<p><u>Motions made based In-Camera discussion:</u></p> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To approve the submission of capital budget requests of AMGH and South Huron to their respective Foundations. CARRIED.</u></b></p>						
9	Round Table						
10	Board Evaluations						
11	Next Meeting & Adjournment <span style="float: right;">Regrets to <a href="mailto:alana.ross@amgh.ca">alana.ross@amgh.ca</a></span>						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Date</th> <th style="width: 25%;">Time</th> <th style="width: 50%;">Location</th> </tr> </thead> <tbody> <tr> <td>May 9, 2024</td> <td>4:00pm-6:00pm</td> <td>AMGH Boardroom / MS Teams available</td> </tr> </tbody> </table>	Date	Time	Location	May 9, 2024	4:00pm-6:00pm	AMGH Boardroom / MS Teams available
Date	Time	Location					
May 9, 2024	4:00pm-6:00pm	AMGH Boardroom / MS Teams available					
	<p><u>Motion to Adjourn Meeting:</u></p> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To adjourn the April 11, 2024 HHS Common Board meeting at 6:21pm. CARRIED.</u></b></p>						
<b>Signature</b>							
							
Mr. Glen McNeil, Board Chair	Mr. Jimmy Trieu, President & CEO						